

WIOA Documentation Requirements & Sources

- ✓ Before enrollment, eligibility criteria must be met and documented.
- ✓ You only need to show **one** form of documentation for each **category**.

Eligibility Category	Acceptable Documentation <i>(Only one per category is required, preferred document is highlighted)</i>
Birth Date/Age	<ul style="list-style-type: none"> • Baptismal Record • Birth Certificate • DD-214, Report of Transfer or Discharge Paper • Driver's License • Federal, State or Local Government Identification Card • Hospital Record of Birth • Letter from Montgomery County Department of Health and Human Services Verifying Age/Birth Date • School Records/Identification Card • U.S. Passport or U.S. Passport Card (unexpired) • Work Permit
Social Security Number <i>(Selected documents must include a full social security number to be accepted as WIOA documentation)</i>	<ul style="list-style-type: none"> • DD-214, Report of Transfer or Discharge Paper • Employment Records • IRS Form Letter 1722 • Military ID • Passport • Pay Stub • Social Security Benefits • Social Security Card • W-2 Form
Citizenship/Alien Status	<ul style="list-style-type: none"> • Alien Registration Card indicating Right to Work (INS Forms: I-94, I-94A, I-551, I-766, I-179, I-197) • Baptismal Certificate (if place of birth is shown) • Birth Certificate • Consular Report of Birth Abroad • DD-214, Report of Transfer/Discharge (if place of birth shown) • Supplemental Nutrition Assistance Program (SNAP) Records • Foreign Passport Stamped Eligible to Work (unexpired) • Hospital Record of Birth (if place of birth is shown) • Naturalization Certification • Public Assistance Records • U.S. Passport or U.S. Passport Card (unexpired) • Voter Registration Verification
Selective Service Registration <i>Required for male applicants</i>	<ul style="list-style-type: none"> • DD-214, Report of Separation • Print-Out, Check Status or Register on-line at: www.sss.gov • Selective Service Registration Card
Additional documentation may be needed to determine eligibility or priority of service.	