



**WORKFORCE DEVELOPMENT BOARD
BOARD OF DIRECTORS
MEETING MINUTES**

June 12, 2018

Directors Attending: Uma Ahluwalia, Erin Allen, James Boney, Lynne Diggs, Barbara Ebel, Gordon Ellis, Ellie Giles, Wyatt Genser, Beth Lash, Daniel Marschall, Kathleen McKirchy, Debbie Murphy, DeRionne Pollard, Michael Sullivan, Diego Uriburu, Leslie Weber, Dawn Weglein, Neil Stablow, Jim Sweet, Ted Rose, Setve Bjornson

Directors Absent: Anne Balcer, Steve Bjornson, Michelle Graham Hicks, Jeff Guido, Bridgette Gray, April Kaplan, Donald Moragne, David Nguyen, Harold Redden, Ted Rose, Neil Stablow, Jim Sweet, Marie Taylor

Staff: Cynthia Grissom, Diane Edelson (Grant Associates), Dave Buonora, Amanda Torres

Guest: Greg Adams (DLLR), Lily Qi (MC Government)

The Workforce Development Board of Directors convened a meeting at 9:37 a.m. at the Universities at Shady Grove. The meeting was called by notice previously given to each member of the Board in accordance with the requirements of the Corporation's Bylaws. In addition, a meeting agenda and accompanying materials were distributed by email to each Director. A quorum being present, the meeting was called to order.

SUMMARY OF AGENDA ITEMS

Motions

Motion moved for approval of minutes from March 13, 2018. Motion was seconded and approved unanimously with no discussion or abstentions.

Action Items

Serving the Hardest to Serve (Priority of Services) A presentation was given by Cynthia Grissom and Dave Buonora on the status of the services given to the underserved and underemployed. A recommendation was given to consult more from the board about strategies on how to serve this sector of the population. Some board members bring the concern that the board has not discussed strategies to come up with a plan to address the needs of underemployed and underserved. Mr. Rose responds that one of the reasons to restructure the board is to focus back on the mission of the organization. It is key that the organization focus on helping individuals get jobs and that we provide services to job seekers of all levels, including the underemployed and underserved. Part of the strategy could be to refer job seekers to apprenticeships, on-the-Job training opportunities, etc.

Dr. Pollard recommended to have discussion on strategy, since the Governance restructure has been distracting. Instead of providing presentation about what has been done, have at the retreat a discussion of strategies on how to focus on serving the underserved.

AJC Update – Grant Associates: Recruitment events have started, as well as enrollment of customers to provide them services. The new customer flow was shared. Enhancements to the AJC was discussed as well as strategies to improve the integrated approach with our partners.

Meeting was adjourned at 10:27 A.M.