



March 2019 Calendar of Events

Montgomery County American Job Center - Germantown
 12900 Middlebrook Road, 1st Floor, Germantown, MD 20874
 (240) 406-5485

| Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------|
| | | | | 1 |
| 4 Room 6A/6B Introduction to Services: 9 am to 10 am | 5 Room 6A/6B Introduction to Services: 9 am - 10am | 6 Room 6A Introduction to Services: 9am -10 am Resume Builder Part 1: 11 am - 1pm Introduction to Services 6 pm-6:30pm | 7 Room 6B/6A Resume Builder Part 2: 10 am -12pm Business Communications: 2pm - 4pm | 8 Room 6B LinkedIn Basics: 10am-12 pm |
| 11 Room 6A/6B Introduction to Services: 9 am - 10 am | 12 Room 6A/6B Introduction to Services: 9am to 10 am | 13 Room 6A Introduction to Services 9 am - 10 am Interview Techniques Part 1: 11am-1 | 14 Room 6A Interview Techniques Part 2:10 am–12 pm Job Seekers over 50: 2pm – 4pm | 15 |
| 18 Room 6A/6B Introduction to Services: 9am – 10 am | 19 Room 6A Introduction to Services: 9am - 10 am | 20 Room 6A Introduction to Services: 9am- 10am Resume Builder Part 1: 11 am-1pm Surviving a Layoff: 2pm-4pm | 21 Room 6A Resume Builder Part 2: 10 am - 12 | 22 Room 6B Computer Basics: 10am-12 pm |
| 25 Room 6A/6B Introduction to Services: 9am - 10 am | 26 Room 6A/6B Introduction to Services: 9am - 10 am | 27 Room 6A Introduction to Services: 9am - 10am Entrepreneurship: 11am-1pm | 28 Room 6A/6B Understanding Credit: 10 am-12pm Art of Negotiation: 2 pm- 4pm | 29 |

How to Register for a Workshop

Workshop registrations can be found by visiting <https://mwejobs.maryland.gov>.
 Workshop registrations will be available up to one (1) day before the scheduled workshop.
 The WALK-IN STANDBY POLICY allows customers who are unable to register, to access available seats (in person) the day of the workshop.

"WorkSource Montgomery is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Attendance Policy

Reserved seats are held for customers who are pre-registered and arrive on time. In fairness to all workshop participants, ten (10) minutes after the scheduled start-time (regardless of available seating), doors will be closed, and workshops will begin. Customers arriving late will not be admitted.

The Introduction to Services Workshop begins promptly when scheduled. There is no grace period for this workshop so please be early. Important Note about Childcare: Childcare is not available. Children will not be allowed in training rooms.