



May 2019 Calendar of Events
 Montgomery County American Job Center - Wheaton
 11002 Veirs Mill Road, South Bldg., 1st Floor, Wheaton, MD 20902
 (301)929-6880

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6 Introduction to Services:9am-9:30am Resume Builder I:10am-12pm Interview Techniques I: 1pm-3pm	7 Introduction to Services:9am-9:30am Resume Builder II:10am-12pm Interview Techniques II:1pm-3pm	8 Introduction to Services:9am-9:30am Introduction to Services:6pm-6:30pm	9	10
13 Introduction to Services:9am-9:30am Entrepreneurship Basics:10am-12pm Introduction to PMP:1pm-3pm	14 Introduction to Services:9am-9:30am MS Office Basics:10am-12pm Business Ethics:1pm-3pm	15 Introduction to Services:9am-9:30am	16	17
20 Introduction to Services:9am-9:30am Resume Builder I:10am-12pm Interview Techniques I:1pm-3pm	21 Introduction to Services:9am-9:30am Resume Builder II:10am-12pm Interview Techniques II:1pm-3pm	22 Introduction to Services: 9am-9:30am	23	24
27 HOLIDAY	28 Introduction to Services:9am-9:30am Entrepreneurship Basics:10am-12pm Introduction to PMP:1pm-3pm	29 Introduction to Services:9am-9:30am	30	

How to Register for a Workshop

Workshop registrations can be found by visiting <https://mwejobs.maryland.gov>.
 Workshop registrations will be available up to one (1) day before the scheduled workshop.
 The WALK-IN STANDBY POLICY allows customers who are unable to register, to access available seats (in person) the day of the workshop.

Attendance Policy Reserved seats are held for customers who are pre-registered and arrive on time. In fairness to all workshop participants, ten (10) minutes after the scheduled start-time (regardless of available seating), doors will be closed, and workshops will begin. Customers arriving late will not be admitted. **The Introduction to WSM Orientation Workshop begins promptly when scheduled. There is no grace period for this workshop so please be early. Important Note about Childcare: Childcare is not available. Children will not be allowed in the training rooms.**

“WorkSource Montgomery is an equal opportunity/employer program. Auxiliary aids and services are available upon request to individuals with disabilities”