



## September 2019 Calendar of Events

Montgomery County American Job Center - Wheaton

11002 Veirs Mill Road, South Bldg., 1st Floor, Wheaton, MD 20902

Monday	Tuesday	Wednesday	Thursday	Friday
<b>2</b>  <i>Labor Day Holiday</i>	<b>3</b> Resume Builder I 10am-12pm  Interview Techniques I 1pm-3pm	<b>4</b> Interview Techniques II 1pm-3pm	<b>5</b>	<b>6</b> The Art of Negotiation 10am-12pm  Job Seekers Over 50 1pm-3pm
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>16</b> Resume Builder I 10am-12pm  Interview Techniques I 1pm-3pm	<b>17</b> Resume Builder II 10am-12pm  Interview Techniques II 1pm-3pm	<b>18</b> Introduction to PMP 1pm-3pm	<b>19</b>	<b>20</b> Career Strategies 10am-12pm  Entrepreneurship Basics 1pm-3pm
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>30</b> Resume Builder I 10am-12pm  Interview Techniques I 1pm-3pm	<b>1</b> Resume Builder II 10am-12pm  Interview Techniques II 1pm-3pm	<b>2</b> Job Seekers Over 50 10am -12pm	<b>3</b>	<b>4</b> Career Strategies 10am-12pm  Introduction to PMP 1p-3pm

### How to Register for a Workshop

Workshop registrations can be found by visiting <https://mwejobs.maryland.gov>.

Workshop registrations will be available up to one (1) day before the scheduled workshop.

The WALK-IN STANDBY POLICY allows customers who are unable to register, to access available seats (in person) the day of the workshop.

**Attendance Policy** Reserved seats are held for customers who are pre-registered and arrive on time. In fairness to all workshop participants, ten (10) minutes after the scheduled start-time (regardless of available seating), doors will be closed, and workshops will begin. Customers arriving late will not be admitted.

**Important Note about Childcare:** Childcare is not available. Children will not be allowed in the training rooms.