



September 2020 Calendar of Professional Workshops – Both offices

Monday	Tuesday	Wednesday	Thursday	Friday
	1 9:00 – 10:00: EE 10:30-12pm: Interview Expectations 1 pm - 3 pm: Tuesday Tech: Video Interview Techniques	2 9:00 – 10:00: EE 10:30-12pm: Résumé Revamp 1 pm - 3 pm: LinkedIn: Beyond the Basics	3 9:00 – 10:00: EE 10:30-12pm: Interview: Questions Made Easy 10 am-12 pm: Résumé Revamp	4 10 am-12 pm: Finance Friday: Debt!
7 Offices will be closed to observe Labor Day	8 9:00 – 10:00: EE 10:30-12pm: Interview Expectations 1 pm - 3 pm: Tuesday Tech: Keyword Optimization	9 9:00 – 10:00: EE 10:30-12pm: Résumé Revamp 1 pm - 3 pm: Job Seekers Over 50	10 9:00 – 10:00: EE 10:30-12pm: Interview: Questions Made Easy 1 pm - 3 pm: LinkedIn: The Basics	11 10 am-12 pm: Finance Friday: Credit 101
14 11 am - 12 pm: Résumé Revamp 1 pm - 3 pm: Salary Negotiation	15 9:00 – 10:00: EE 10:30-12pm: Interview Expectations 1 pm - 3 pm: Tuesday Tech: Navigating Job Sites	16 9:00 – 10:00: EE 10:30-12pm: Résumé Revamp 1 pm - 3 pm Positive Communication	17 9:00 – 10:00: EE 10:30-12pm: Interview: Questions Made Easy 10 am-12 pm: Résumé Revamp	18 10 am-12 pm: Finance Friday: Why Should Banking Matter to Me?
21 11 am-12 pm: Stellar Employment Letters 1 pm – 2:30 pm: Résumé Revamp	22 9:00 – 10:00: EE 10:30-12pm: Interview Expectations 1 pm - 3 pm: Tuesday Tech: Video Interview Techniques	23 9:00 – 10:00: EE 10:30-12pm: Résumé Revamp 1 pm - 3 pm: Job Seekers Over 50	24	25 10 am-12 pm: Finance Friday: Budgets aren't Bad
28 11 am -12 pm Building Your Brand 1 pm-3 pm: Salary Negotiation	29 9:00 – 10:00: EE 10:30-12pm: Interview Expectations 1 pm - 3 pm: Tuesday Tech: Keyword Optimization	30 9:00 – 10:00: EE 10:30-12pm: Résumé Revamp 1 pm - 3 pm: LinkedIn: Beyond the Basics		

➤ **How to Register for a Workshop**

Go to the website: www.mwejobs.maryland.gov
 Click: Appointment Center > Events Calendar.
 Select location and click “filter.” Click on a workshop from the calendar.

⦿ All registered attendees will receive a link to join the session via email. This information will be sent the day before the workshop.

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