



November 2020 Calendar of Professional Workshops

Wheaton office: 301-929-6880

Please leave a voicemail, messages are checked daily.

Germantown office: 240-406-5485

Monday	Tuesday	Wednesday	Thursday	Friday
2 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: The Basics	3 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Video Interview Techniques	4 1:00 - 2:00pm: Résumé Revamp	5 1:00 - 2:00pm: Rejuvenating Your Job Search	6 9:00 – 10:00am: Finance Friday: Debt! 10:00 – 11:00am: Interview Question Made Easy
9 10:30 – 11:30am: Job Seekers Over 50 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: Salary Negotiation	10 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Keyword Optimization 12:30-1:30pm: Positive Workplace Communication	11 No Workshops scheduled to observe VETERANS DAY	12 1:00 - 2:00pm: IT Careers Group	13 9:00 – 10:00am: Finance Friday: Budgeting: Buy What You Want 10:00 – 11:00am: Interview Question Made Easy
16 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: Beyond the Basics	17 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Navigating Job Search Sites	18 1:00 - 2:00pm: Résumé Revamp	19 1:00 - 2:00pm: Rejuvenating Your Job Search	20 9:00 – 10:00am: Finance Friday: Credit 101 10:00 – 11:00am: Interview Question Made Easy
23 10:30 – 11:30am: Job Seekers Over 50 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: Salary Negotiation	24 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Video Interview Techniques 12:30-1:30pm: Positive Workplace Communication	25 1:00 - 2:00pm: Résumé Revamp	26 No Workshops scheduled: THANKSGIVING	27 No Workshops scheduled
30 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: The Basics				

➤ How to Register for a Workshop

- Go to the website: www.mwejobs.maryland.gov
- Click: Appointment Center > Events Calendar
- Select location and click "filter" Click on a workshop from the calendar
- Scroll down to click on the red button labeled "Register"

☞ All registered attendees will receive a link to join the session via email. This information will be sent between 3-5pm the day before the workshop.

WorkSource Montgomery is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities."