



## November 2020 Calendar of Professional Workshops

Wheaton office: 301-929-6880

Please leave a voicemail, messages are checked daily.

Germantown office: 240-406-5485

Monday	Tuesday	Wednesday	Thursday	Friday
<b>2</b> 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: The Basics	<b>3</b> 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Video Interview Techniques	<b>4</b> 1:00 - 2:00pm: Résumé Revamp	<b>5</b> 1:00 - 2:00pm: Rejuvenating Your Job Search	<b>6</b> 9:00 – 10:00am: Finance Friday: Debt! 10:00 – 11:00am: Interview Question Made Easy
<b>9</b> 10:30 – 11:30am: Job Seekers Over 50 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: Salary Negotiation	<b>10</b> 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Keyword Optimization 12:30-1:30pm: Positive Workplace Communication	<b>11</b> No Workshops scheduled to observe VETERANS DAY	<b>12</b> 1:00 - 2:00pm: IT Careers Group	<b>13</b> 9:00 – 10:00am: Finance Friday: Budgeting: Buy What You Want 10:00 – 11:00am: Interview Question Made Easy
<b>16</b> 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: Beyond the Basics	<b>17</b> 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Navigating Job Search Sites	<b>18</b> 1:00 - 2:00pm: Résumé Revamp	<b>19</b> 1:00 - 2:00pm: Rejuvenating Your Job Search	<b>20</b> 9:00 – 10:00am: Finance Friday: Credit 101 10:00 – 11:00am: Interview Question Made Easy
<b>23</b> 10:30 – 11:30am: Job Seekers Over 50 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: Salary Negotiation	<b>24</b> 10:00 - 11:00am: Interview Expectations 11:00-12:30pm: Tuesday Tech: Video Interview Techniques 12:30-1:30pm: Positive Workplace Communication	<b>25</b> 1:00 - 2:00pm: Résumé Revamp	<b>26</b> No Workshops scheduled: THANKSGIVING	<b>27</b> No Workshops scheduled
<b>30</b> 10:30 – 11:30am: Employment Letters that Shine 11:30 – 1:00pm: Résumé Revamp 1:00 – 2:30pm: LinkedIn: The Basics				

### ➤ How to Register for a Workshop

- Go to the website: [www.mwejobs.maryland.gov](http://www.mwejobs.maryland.gov)
- Click: Appointment Center > Events Calendar
- Select location and click "filter" Click on a workshop from the calendar
- Scroll down to click on the red button labeled "Register"

☞ All registered attendees will receive a link to join the session via email. This information will be sent between 3-5pm the day before the workshop.

*WorkSource Montgomery is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities."*