



50+ Employment Services Resource List

40Plus of Greater Washington

Address: 1627 K Street, NW, Suite 300, Washington, DC 20006
Phone: 202-387-1582
Website: <http://40plus-dc.org/>
Email: info@40PlusDC.org

Mission: To empower and connect experienced professionals, managers, and executives for successful career transitions

Description of Services:

- Peer-to-Peer Support: Connecting job-seekers with one another as well as with 40Plus alumni in decision-making positions throughout the Washington area.
- Training: A proven career development/advancement course that helps participants clarify their goals and hone job-seeking skills.
- Informative Programs: Monday morning meetings and special events featuring experts on a range of career issues.
- Career Club: Weekly job clubs for graduates of the 40Plus program.
- Resources: A downtown office and meeting space with WiFi.

Adventist Community Services of Greater Washington

Address: 501 Sligo Avenue, Silver Spring, MD 20910
Phone: 301-585-6556
Website: <http://www.acsgw.org>
Email: job_quest@acsgw.org

Description of Services:

Job-training programs include: English as a Second Language (ESOL), General Educational Development (GED), computer basics, advanced computer certification programs, and Job Quest workshops.

A Wider Circle – Professional Development Center

Address: 11002 Veirs Mill Rd, Suite 506, Wheaton, MD 20902
Phone: 301-608-3504
Website: <http://awidercircle.org/workforcedevelopmentprogram/>
Email: workforcedevelopment@awidercircle.org

Description of Services:

We offer 1:1 workforce support available to anyone that would like to make an appointment. One-to-one sessions are a full two hours long, and can include anything from resume and cover letter support, job search strategies, and assistance completing online applications. Jobseekers can come once or make an appointment regularly.

Additionally, our 3-5 day Boot Camps harness the power of connection to assist individuals in achieving their employment goals, improve their interpersonal and professional skills, and build up emotional intelligence to excel in today's workplace no matter the industry or occupation. All trainees will leave the boot camp with updated resumes, template cover letters, practical job search strategies, and interviewing techniques that are put into practice with our volunteer mock interviewers.

A Wider Circle also offers professional clothing to anyone in need of professional attire and accessories, regardless of whether or not they are enrolled in our classes. Each client is scheduled with a personal shopper who assists him or her in selecting outfits, accessorizing, and feeling confident. A Wider Circle offers a full week's worth of professional clothing to wear to interviews, networking events, and on the job.

CASA de Maryland

Address: Multiple locations in Silver Spring, Wheaton, and Rockville, MD
Phone: 240-491-5775
Website: <http://wearecasa.org/vocationaltraining/>
Email: jnino@wearecasa.org (Jacinta Nino)

Description of Services:

CASA partners with local community colleges such as Prince George's Community College and Montgomery College to offer a range of vocational training courses. Current topics include: electrical, building maintenance, drywall installation and painting, computer repair, cabinetry, HVAC installation and repair, blueprint reading, power tool usage, sewing and dress-making, child development, security, solar paneling, and hospitality. Vocational training graduates receive industry-recognized certification from the community college and CASA, and CASA conducts follow-up to track improvement in employment status or income.

Catholic Charities - Archdiocese of Washington

Address: Multiple program locations in Washington, DC metro area, including:
201 E. Diamond Ave., 3rd Floor, Gaithersburg, MD 20877
Phone: 301-740-2523
Website: <https://www.catholiccharitiesdc.org/employmentscc/>

Description of Services:

Offers Employment Referrals and Job Readiness Training Programs in DC and MD that help compile weekly employment opportunities for job seekers, particularly Latino immigrants, and offer regular workshops to prepare job seekers for success in their career. Also provides support with on-line job applications and job research, and compose resumes.

Gilchrist Immigrant Resource Center

Address: 2730 University Blvd. W, Suite 220, Wheaton, MD 20902 (headquarters)
Multiple program locations in Montgomery County, MD
Phone: 240-777-4940
Website: <http://www.montgomerycountymd.gov/gilchrist/>
Email: GilchristCenter@montgomerycountymd.gov

Description of Services:

Each site has extensive information about local government and non-profit resources that focus on the needs of the County's new immigrants and newcomers. Programs include English as second language classes, citizenship and civic classes, basic legal assistance and informational seminars on a variety of topics.

Housing Opportunities Commission

Address: 10400 Detrick Avenue, Kensington, MD 20895

Phone: 240-627-9400

Website: <http://www.hocmc.orgwww.hocmc.org/extra/49-employment-initiative-program.html>

Description of Services:

HOC's Employment Initiative Program (EIP) assists HOC residents in obtaining skills and experiences necessary for successful employment through:

- Specialized career planning and job readiness workshops
- Ongoing weekly Employment Support Groups
- Individual career counseling and coaching
- Ongoing computer training in today's most commonly used computer applications
- Business communication classes
- Supportive services such as transportation (for qualified individuals)
- Referrals to community resources
- Assistance with job placement
- Retention and advancement services
- Annual job fair and educational forum
- Summer Youth program for public housing residents

Interfaith Works

Address: 8106 Georgia Ave., Silver Spring, MD 20910

640 East Diamond Ave., Suite C, Gaithersburg, MD 20877

Phone: 301-585-4471 ext. 220

Website: <http://www.iworksmc.org/vocational-services/>

Description of Services:

The Vocational Services Program prepares clients through job readiness classes, skills assessments, training in computer skills and financial literacy, job preparation and placement, and ongoing support for employment retention success. Clients work one-on-one with English- and Spanish-speaking vocational counselors to hone their skills, identify educational opportunities, develop resumes and cover letters, practice before interviews, and secure and maintain jobs.

Jewish Council for the Aging

Address: 12320 Parklawn Drive, Rockville, MD 20852

Phone: 301-255-4200 and 240-395-0918

Website: <https://www.accessjca.org/programs/senior-employment/>

Email: jcascsepinfo@accessjca.org

JCA helps 50+ jobseekers through several programs:

Description of Services:

The JCA Senior Community Service Employment Program (SCSEP) provides on-the-job training for people with low income age 55 and older who live in Montgomery and Frederick counties, Maryland. Trainees receive minimum wage while working at charities and government agencies to build their skills and resumes while delivering valuable community service.

JCA's Career Gateway! Is a five-day workshop that offers intensive training, take-home materials, a long-term mentor and individual attention for mid-level managers and other professionals who are seeking employment at age 50+. To enroll, or for more information, please contact Jodie Rasch at 301-255-4215 or 703-425-0999.

50+ Employment Expos are offered once a year, in both Montgomery County, MD and Fairfax, VA. At the Expo, job-seekers can speak with employers with available jobs, attend seminars that address job search skills and get a free resume review from human resource experts. Check the JCA website for upcoming Expo dates.

Lutheran Social Services of the National Capital Area

Address: 3799 East-West Hwy, Hyattsville, MD 20782

Phone: 240-714-4034

Website:

http://lssnca.org/programs/refugees_immigrant/employment_services.html

Description of Services:

Provides employment assistance and training for refugees and asylees only. Upon arrival, every refugee adult is matched with a LSS/NCA Job Developer to help them secure work as quickly as possible. Job Developers assess a job seeker's skills and interests in order to match them with an appropriate first job in our country. Newcomers may also participate in employment orientation workshops and vocational training, so that they may succeed in the American workforce. Pre-employment workshops address topics specific to the United States, including how to locate jobs, the application process, interview techniques, and American workplace culture. Job Developers assist clients to create resumes and cover letters.

Maryland Workforce Exchange

Website: <https://mwejobs.maryland.gov>

Description of Services:

Provides fast access to a complete set of employment tools, including:

- Use a professional format to create and send résumés and cover letters to employers
- Assess your job skills, set goals, and research training providers
- Review available jobs and apply online
- Set up a Virtual Recruiter® search agent to automatically review job postings and notify you of jobs that match your skills
- Track your job search efforts and résumés sent in a personal profile folder online
- Learn about services and benefits for which you may be eligible

- Determine a budget and plan for training
- Research regional labor market information, such as salaries
- Use the email/message center to contact employers and your case manager

Montgomery College - Workforce Development and Continuing Education

Address: Multiple program locations in Montgomery County, MD
 Phone: 240-567-5188
 Website: <http://cms.montgomerycollege.edu/wdce/>
 Email: wdce@montgomerycollege.edu

Description of Services:

Montgomery College Workforce Development and Continuing Education offers a wide range of programs that include: Business; Computer Technology; Health Sciences Institute; Cosmetology; Early Childhood Education; ESOL for Health Care, Customer Service, Building Trades and Entry Level Jobs; National Apartment Leasing Professional Certification for leasing and Maintenance Technician.

Montgomery College – Career Coach

Website: <http://cms.montgomerycollege.edu/careercoach.html>

Description of Services:

Career Coach is a valuable online search tool that will give you the opportunity to explore hundreds of potential careers or job possibilities in Maryland and the Washington D.C. metropolitan area. Just enter a keyword of whatever career suits your interest and quickly learn about employment prospects in the field, job opportunities, income potential, job skills needed, and the education and training available at Montgomery College, Maryland.

National Older Worker Career Center

Address: 3811 North Fairfax Drive, Suite 900, Arlington, VA 22203
 Phone: 703-558-4200
 Website: <https://www.nowcc.org/>

Description of Services:

NOWCC works with government agencies to help them accomplish their mission by providing skilled and experienced workers for a variety of positions:

- professional
- administrative
- technical
- scientific

Currently NOWCC administers the Agriculture Conservation Experienced Services (ACES) Program for the Natural Resources Conservation Service (NRCS) of the U.S. Department of Agriculture, the Senior Environmental Employment (SEE) Program for the Environmental Protection Agency (EPA), and Senior Community Service Employment Program (SCSEP) in partnership with the AARP Foundation for U.S. Department of Labor.

People-4-People

Address: 16819 New Hampshire Ave, Silver Spring, MD 20905
 Website: <https://www.people-4-people.org/>

Email: acooper@immanuels.org (Angela Cooper)

Description of Services:

Assists individuals with identifying career opportunities and job training, professional development training, one-on-one career and spiritual counseling, in the search for employment or entrepreneurial pursuits.

Strive DC (a component of Samaritan Ministry's Next Step Program)

Address: 1516 Hamilton Street NW, Washington, DC 20011
1700 Powder Mill Road, Silver Spring, MD 20903

Phone: 202-722-2280 (DC office)
240-863-2457 (MD satellite office)

Website: <https://www.samaritanministry.org/content/job-assistance>

Description of Services:

A two-year endeavor beginning with an intensive 9AM to 5PM weekdays, two or three-week job readiness training course leading to employment for 94% of all graduates, and retaining that employment for at least 90 days after graduation. During training participants learn and practice:

- Move from "can't do" to "can do" attitude
- Punctuality
- Dressing and speaking in a manner appropriate for the workplace
- Writing a resume, building cover letters, and completing applications
- Taking instruction, accepting criticism, and functioning as a team
- Proper computer, telephone and fax machine use

Welcome Back Center of Suburban Maryland

Address: 8630 Fenton Street, 10th Floor, Silver Spring, MD 20910

Phone: 240-777-3168

Website: <http://www.montgomerycountymd.gov/HHS-Program/Program.aspx?id=OCA/OCAWelcomeB-p482.html>

Description of Services:

Provides a comprehensive, integrated and coordinated approach to effectively address the needs and decrease the challenges and barriers foreign-trained health professionals encounter in Maryland in obtaining their licenses.

Workforce50.com

Website: <https://www.workforce50.com/>

Description of Services:

For the 50+ workforce, Workforce50.com has jobs and information to help navigate your job search or a search for a new direction. Search jobs by location or with one of our favorite employers. Topics covered range from finding your life's purpose, to raising grandchildren, avoiding mistakes on LinkedIn or strategic résumé writing for a less than perfect work history.

WorkSource Montgomery – Germantown American Job Center

Address: Up-County Regional Services Center, 12900 Middlebrook Road, 1st Floor

Germantown, MD 20874
Phone: 240-406-5485
Website: <http://worksourcemontgomery.com>

Description of Services:

WorkSource Montgomery believes older workers provide a vital component of our economy and our workforce. American Job Center staff can assist older workers in their job searches and in identifying other resources to help them, including workshops, job postings, computer access, job counseling.

WorkSource Montgomery – Wheaton American Job Center

Address: Westfield South Office Building, 11002 Veirs Mill Road, First Floor
Wheaton, MD 20902
Phone: 301-929-6880
Website: <http://worksourcemontgomery.com>

Description of Services:

WorkSource Montgomery believes older workers provide a vital component of our economy and our workforce. American Job Center staff can assist older workers in their job searches and in identifying other resources to help them, including workshops, job postings, computer access, job counseling.

The Wheaton Job Center hosts the 50+ Job Seeker Club, an opportunity to discuss networking, resume formats, social media, and how to compete in job fairs. Contact Tracye Webb at twebb@worksourcemontgomery.com for more information.