

Attachment A: WIOA Title I Youth Documentation General Program Eligibility

- ✓ **Before enrollment, eligibility criteria must be met and documented.**
- ✓ **Only one form of documentation is required for each applicable category.**

Category	Acceptable Documentation <i>(only one per category is required; preferred document is highlighted)</i>
<p>Citizen or Authorized to Work in the U.S. Note: Per TEGL 02-14, Deferred Action for Childhood Arrivals (DACA) individuals are considered to be “immigrants authorized by the Attorney General to work in the United States.” Therefore, DACA participants with employment authorization may access any WIOA services for which they otherwise would qualify.</p>	<ul style="list-style-type: none"> • Alien Registration Card indicating Right to Work (DHS/USCIS Forms I-551(Permanent Resident Card or Alien Registration Receipt Card), I-94 (Departure/Arrival Record), I94A, I-197 (U.S. Citizen I.D. Card), I-179 (Identification Card for Use of Resident Citizen in the U.S.), I-766 (Employment Authorization Document) • Baptismal Certificate (If place of birth is shown) • Birth Certificate • DD-214, Report of Transfer or Discharge (If place of birth is shown) • Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps) records • Foreign Passport Stamped Eligible to Work (Unexpired) • Hospital Record of Birth • Naturalization Certificate • Public Assistance Records • U.S. Passport or U.S. Passport Card (Unexpired) • Native American Tribal Document • Voter Notification Card • Consular Report of Birth Abroad
<p>Selective Service Registrant Note: The law requires virtually all male U.S. citizens and male immigrants residing in the U.S. to register within 30 days of their 18th birthday. Therefore, to be in compliance with the law, a man turning 18 is required to register during the period of time beginning 30 days before, until 30 days after his 18th birthday. Selective Service can accept a late registration, but not after a man has reached his 26th birthday. (www.sss.gov.)</p>	<ul style="list-style-type: none"> • Selective Service Acknowledgement Letter • Form DD-214 “Report of Separation” • Screen printout of the Selective Service Verification site: www.sss.gov/RegVer/wfVerification.aspx (For males who have already registered, this website can be used to confirm their Selective Service number as well as the date of registration, by entering a last name, social security number, and the date of birth)

	<ul style="list-style-type: none"> • Selective Service Registration Card • Selective Service Verification Form (Form 3A) • Stamped Post Office Receipt of Registration <p>Note: Certain limited exemptions exist and, in those instances, documentation for selective service exemption would suffice.</p>
Age/Birth Date	<ul style="list-style-type: none"> • Baptismal Record • Birth Certificate • DD-214, Report of Transfer or Discharge Paper • Driver's License • Federal, State, or Local Government Identification Card • Hospital Record of Birth • U.S. Passport or U.S. Passport Card (Unexpired) • Letter from Local Department of Social Services verifying age/birth date <ul style="list-style-type: none"> • School Records/Identification Card • Work permit • Cross match with Department of Vital Statistics • Tribal Records
<p>Social Security Number Note: Per TEGl 5-08, local grantees should request a Social Security number from all applicants to aid in performance reporting, but services cannot be denied to anyone for refusing to furnish a Social Security number when their citizenship/alien status can be documented via other means.</p>	<ul style="list-style-type: none"> • Social Security Card • Passport • Military ID • Other Federal or State ID with SSN • DD-214, Report of Transfer or Discharge (if SSN is listed) • Employment records (if SSN is listed) • IRS Form Letter 1722 <ul style="list-style-type: none"> • Pay stub (if SSN is listed) • W-2 Form • Cross-match with Unemployment Insurance (UI) records
<p><i>Additional documentation may be needed to determine eligibility or priority of service.</i></p>	