

WorkSource Montgomery Board Meeting Minutes

January 21, 2021

Attendees: (New) Executive Director Anthony Featherstone. Board members: Steve Bowden, Joy Cox, Lynne Diggs, Stewart Edelstein, Gordon Ellis, Amelia Kalant, Daniel Marschall, Kathleen McKirchy, Edward Rose.

Absent: Gabriel Martinez-Cabrera

Meeting called to order 8:35am by Gordon Ellis

- I. Bylaws discussion – topics reviewed for consideration included size of Board, governance and subcommittee selection given current small size, bylaws language change to reflect smaller size of Board, review need for term limit requirement (3 years, 2 terms), clarify process to bring on new Board members, dual Board concepts embedded in WSM bylaws.

Members were asked to send additional comments to either Joy or Amelia in the next week. Further revision and final draft of Bylaws TBA.

- II. WDB presentation – Gordon prepared a progress report for the WDB reviewing finances- WSM solvency, receipt of \$1.3M verified per accountant, metrics for first 6months, our 2 locations- Wheaton and Rockville, future goals.
- III. Banking – discussed need for two signers for the WSM bank account. Financial audit from Aronson looking at actuals for first 6months and projections for next fiscal year. CFO support has been re-established. Need to establish a Board treasurer.
- IV. WSM (New) Executive Director: Anthony Featherstone was introduced and spoke on his first several days on the job. He met with 90% of the county council members and the county executive. He has toured the two sites and met with personnel. He is focusing on short and long- term policy proposals, operational efficiencies and service improvements. His 30/60/90 day on-boarding process will include meeting WDB, EDB, WSM members and attending their meetings and connecting with key stakeholders in education, business and government.

Meeting was adjourned 9:35am

Next Board Meeting February TBA