

WorkSource Montgomery Board Meeting Minutes

February 17, 2021

Attendees: Executive director Anthony Featherstone. Board members: Steve Boden, Joy Cox, Lynne Diggs, Stewart Edelstein, Gordon Ellis, Amelia Kalant, Daniel Marschall, Kathleen McKirchy, Edward Rose.

Absentees: David Flaherty (resigned)

I. Meeting called to order with quorum established at 8:31 am by Gordon Ellis

II. **Approval of minutes** from 1/21/21 with no changes

III. **Bylaws** with language change (Art IV sec 2. Art V sec 2a,2b, sec 3a-3c, sec 6. Art VI sec 1,2, Art VIII sec 1a, sec 2a,2b) were approved by the Board.

IV. **FY22 Budget** proposal was discussed/ summarized below

3 sources of funding- Federal, State and Local. Montgomery County - \$ 604,633 HHS, CAP, or HIRE- total revenue \$6.8M. Funds in reserve \$2.6M. Personnel proposed increase to 33 FTEs (13 in 2021) see below.

Ex. Dir. will present budget to county council this month. Board tasked to approve FY22 budget at annual meeting in June 2021.

V. **NEW Board Member candidate** – Andrew Bridge, VP Eagle Bank and Treasurer for Chamber of Commerce. Discussion about potential conflicts of interest. Board voted to approve his nomination.

VI. **Executive Director Update**- Reviewed priorities over the next several months: Support, Connect, Educate, Evaluate and complete his onboarding plan. In the first month Anthony has met with all staff members, set up personnel skill matrix, met with partners to establish relationship and synergy, and plan service and infrastructure improvements. He will ask for an extension in developing the 2020-2024 Local Plan and evaluate the On-Site Operator contract up for renewal currently awarded to Eckerd.

He elaborated on the personnel expansion for some additional personnel to support ongoing activities of WSM. The Executive Dir will update to board on his proposed staffing plan at the next meeting. Finalize FY21 RSA, MOUs with partners, clean up WIOA caseload, increase business partnerships and develop industry solutions with CAP funds.

He mentioned the legislative agenda. **New Maryland SB 894** by Senator Rosapepe – **Post Crisis Jobs Act** if enacted would allocate state funding for language/math skills



and non-restricted funds for employment in high growth occupations (Bill will be sent separately to review).

VII. **WSM web site policies** to review. Conflict of Interest sign off will be sent to each board member to sign before the next meeting

Meeting adjourned 9:55am

Next Meeting on March 17, 2021

