

ATTACHMENT B: ASSURANCES

I recognize that I must give assurance for each item below. If I cannot, this proposal will be automatically rejected. The assurances are:

1. I am authorized by my Board of Directors, Trustees, other legally qualified officer, or as the owner of this agency or business to submit this proposal.
2. We are not currently on any Federal, State of Maryland, or local Debarment List.
3. We have not had a contract terminated for cause by any State of Maryland government entity.
4. We will provide records to show that we are fiscally solvent, if needed.
5. We have all of the fiscal controls and accounting procedures needed to ensure that public/private funds will be used as required by law and contract.

6. **We will meet all applicable Federal, State, and local compliance requirements.** These include, but are not limited to:

- Records accurately reflect actual performance.
- Maintain confidentiality of records, as required.
- Report financial, participant, and performance data, as required.
- Comply with Federal OMB Uniform Guidance at 2 CFR, Chapter I, Chapter II, Part 200, et al.
- Comply with State of MD Cost Standards.
- Comply with Federal and State non-discrimination provisions.
- Meet requirements of Section 504 of the *Rehabilitation Act of 1973*.
- Meet requirements of the *Americans with Disabilities Act of 1990*.
- Meet all applicable labor law, including Child Labor Law standards.
- Ensure organization is a Drug Free Workplace.
- Ensure that contract funds will not be used to lobby.
- Enforce zero tolerance for violence in the workplace.
- Ensure that all staff with direct contact with minors under 18 undergo a criminal background check and only those individuals with a satisfactory result are employed in a program serving minors.

We will not:

- Place a participant in a position that will displace a current employee.
- Use public/private money to assist, promote, or deter union organizing.
- Use funds to employ or train persons in sectarian activities.
- Use funds for adults or youth in the construction, operation, or maintenance of any part of a facility to be used for sectarian instruction or religious worship.
- Use public/private funds for activities that would interfere with or replace regular academic requirements for eligible youth that are not dropouts.

I hereby assure that all of the above are true.

Name:

Title:

Signature

Date